

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, January 5, 2021 – 7:00 pm

The regular monthly Watab Township Supervisor’s Meeting was called to order by Chairperson Johnson at 7:00 pm in the Watab Township Hall.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Those present offered allegiance to the flag of the United States of America.

ROLL CALL

Board supervisors present: Julie Johnson, Steve Wollak, and Bill Little. Others present in the Town Hall included, Treasurer, Deborah O’Keefe, Clerk, Kathy Sauer, Todd Waytashek, Amanda Othoudt, Sandra Saldana, Jeff & Julie Fandel, Jerry Kostreba, Kevin Kruger, Paul Wippler, Bob Raveling

Attending via Zoom: Tim and Gloria Rajkowski, Ellary Prentice, Jeff Wollak

2. ADDITIONS OR CHANGES TO AGENDA

- Resolution 2021-1
- Golf Haven Golf Cart Trail
- Marson Contractors

3. APPROVE THE AGENDA

Supervisor Little moved to approve the agenda; Supervisor Wollak seconded; motion carried.

4. CONSENT AGENDA – One motion for all items

- a. December 8, 2020: Regular Meeting Minutes

Supervisor Wollak moved to approve the consent agenda; Supervisor Little seconded; motion carried.

5. RESOLUTION 2021-1

Supervisor Wollak made a motion to approve the resolution; Supervisor Little seconded; motion carried.

6. TREASURER’S REPORT

Falcon Checking	\$437,524.56
Bremer Money Market	<u>\$49,389.09</u>
	\$486,913.65
Falcon Money Market	<u>\$255,796.73</u>
TOTAL	<u>\$742,710.38</u>
Falcon Money Market Interest (December)	\$86.63
Bremer Interest (December)	\$1.08
BCA Fines	\$1,979.25

Supervisor Little moved to approve the Treasurer’s Report; Supervisor Wollak seconded; motion carried.

7. APPROVE LIST OF BILLS, CLAIMS, AND PAYROLL

Supervisor Johnson reported that after inspecting the tree removal on 107th, she approved an additional \$200 for Rice Contracting to clean both corners. This is in addition to the \$800 previously approved.

Supervisor Wollak moved to accept bills, claims, and payroll; Supervisor Little seconded; motion carried.

8. DEPARTMENT OF DEVELOPMENT

- No items for discussion

9. PRELIMINARY & FINAL PLAT APPROVAL OF CORNERSTONE ACRES

The Planning Commission made a site visit to inspect the property of Tim and Gloria Rajkowski (Cornerstone Acres) who have applied for a minor subdivision. They are seeking to split their property into two parcels to separate the Tim's Tower business from the storage units they plan to construct.

The Planning Commission had no concerns with the request and approved the subdivision at the Public Hearing on January 4, 2021.

Supervisor Wollak made a motion to approve preliminary and final plats for Cornerstone; Supervisor Little seconded; motion carried.

10. PRELIMINARY PLAT APPROVAL OF JANNEW PROPERTIES

The Planning Commission made a site visit to inspect the property of Sandra Saldana (Jannew Properties) who has applied for a major subdivision dividing the property into six residential lots, each of which will be in excess of 2 acres.

The Planning Commission had no concerns with the request and approved the subdivision at the Public Hearing on January 4, 2021.

Supervisor Johnson made a motion to approve preliminary plat for Jannew Properties; Supervisor Wollak seconded; motion carried.

11. WSB ENGINEER REPORT

a. 105th Street NW Plan Review and Bid Date

Still working on the grant application and final details from Bogart and Pederson. Completed estimate for Sucker Creek Road.

Adding Sharon Place would be at additional cost.

County is willing to work with WSB in regard to inspection to save cost; not sure if construction will begin this year because of permitting.

Mr. Kruger explained WSB uses only "C" oil on new roads; Bogart uses "B" oil. Cost is higher, but overall a better product. Board approved the change to "C" oil on all construction projects.

b. Paver Program (preliminary results)

All roads are rated; report should be ready for the Annual Meeting.

c. Storm Water Permit Renewal/Ordinance Update

Did not get to because of Christmas; will be ready for February meeting.

12. AMANDA OTHOUDT, DIRECTOR OF BENTON ECONOMIC PARTNERSHIP

Presented update on Benton Economic Partnership

- CARES Grants
- Business Relief Program—just approved today
Grant will be available for business and non-profits in Benton County who have experienced losses of at least 20%.

Annual Meeting for the Benton Economic Partnership will be January 21 at 7:30 am.

13. ROAD REPORT

- Tree down on Hemlock; Supervisor Wollak approved removal.
- Supervisor Little cleaned out catch basins in Oak Hill Estates that were not draining properly.

14. STORAGE UNIT

Supervisor Wollak researched options for a steel storage container to house Township Records and other items which must be protected in a fire-proof area. He determined that a 20-foot unit would not be big enough. He found a used unit measuring 40' X 8' at a cost of \$3,100.00.

Concerns were raised regarding placement so as not to eliminate parking spaces; Supervisor Wollak will check placement options and report back at the February meeting.

15. BOUNDARY COMMISSION PLAT #1 COMPLETE

The Sharon Place survey needs to be finalized. The Boundary Commission was completed by Benton County for north of Sharon Place; signed off by neighbors. Just needs to be measured.

16. GOLF HAVEN REQUEST

A resident of Golf Haven contacted Supervisor Johnson to ask that the Golf Cart Trail in the addition could be cleared of snow and ice.

Because the golf cart is not considered an "official" road in the Township, the Township bears no responsibility to maintain it. Supervisor Johnson will notify the resident.

Todd Waytashek pointed out that there is a fire hydrant near the trail that should be kept clear of snow; the Board agreed to see to it that the hydrant is not blocked.

17. MARSON CONTRACTING

Supervisor Wollak received a letter from Marson Contractors indicating that "due to lack of snow this season and the articles in the Sauk Rapids Herald regarding our contract for snow plowing," they would like to voluntarily offer to a discount to our seasonal contract from \$72,000 to \$69,500. This would apply to both the 2020-2021 and 2021-222 seasons.

This constitutes a reduction of \$5,000 over the 2-year contract.

Supervisor Wollak moved to accept contract; Supervisor Johnson seconded; motion carried.

18. CITIZEN'S INPUT—Time limit 3 minutes

- **Jerry Kostreba (resident)**

Inquired about the River Road construction project and if Rice was moving forward on their portion of the Right-of-Way. Supervisors were unaware of the status.

- **Todd Waytashek (resident)**

Adopt-a-Road TK Timber sign is missing on 7-1/2 Street

Sign on Hawthorne and West Lake Road is down

Suggested a standardized procedure on contracting. Nothing specifically wrong with it but they are done differently each time.

- **Julie Fandel**

Some areas where Adopt-a-Road signs are posted are not being maintained. Is there a time limit to parties who advertise on these signs?

Supervisor Wollak notifies parties who do not fulfill the duties associated with the Adopt-a-Road program and removes signs, if needed.

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Little seconded; motion carried. Meeting adjourned at 7:53.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date